



National Practitioner Data Bank Healthcare Integrity and Protection Data Bank



SPEAKER ENGAGEMENT REQUEST

The Division of Practitioner Data Banks (DPDB) participates in a variety of outreach and education activities to share Data Bank information, learn from health care community experts and associations, and talk with Data Bank users about their concerns.

If you would like for a DPDB staff member to speak at an upcoming educational activity, please e-mail the following four pieces of information to PolicyAnalysis@hrsa.gov:

1. Completed *Speaker Engagement Request*.
2. Invitational letter (on the sponsoring organization's letterhead).
3. Draft meeting agenda.

Or you may mail the above information to:

Division of Practitioner Data Banks
 Shari W. Campbell, DPM, MSHS
 Acting Chief, Policy and Analysis Branch.
 Attn: Speaker Engagement Request
 Parklawn Building, Room 8-103
 5600 Fishers Lane
 Rockville, MD 20857

Please note that DPDB speaks at engagements of 50 or more attendees. No fee is charged for speaking engagements.

ORGANIZATION INFORMATION

Name of Sponsoring Organization: _____

Contact Name: _____

Contact Telephone Number: _____

Contact E-mail Address: _____

MEETING INFORMATION

Presentation Topics: (select topics below for speaking engagement)

Data Banks 101 _____ Section 1921 _____

Reporting and Querying _____ PDS _____

Other topics _____ Will session have Q&A? _____

Meeting Title: _____

Meeting Date/Time: _____

Length of Presentation, including Q&A session, if desired: _____

Meeting Location: _____

Number of Expected Attendees: _____

Hotel Suggestion: _____

Airport Suggestion: _____

CEU's Offered (please circle one): Yes No

For more information, contact:

Shari W. Campbell, Acting Chief, Policy and Analysis Branch
301-594-4251

PolicyAnalysis@hrsa.gov

Please note that the Standards of Ethical Conduct for Employees of the Executive Branch, 5 C.F.R. Part 2635, generally prohibits an employee of an Executive Branch agency (i.e., HHS) from accepting gifts from outside sources given because of the employee's official position. Thus, we advise that gifts are not offered to the Division of Practitioner Data Banks' (DPDB) speakers as a result of DPDB's outreach and education efforts.